

TOWN OF SHERMAN
MONTHLY BOARD MEETING
August 13, 2019

Chairman Chase Potter called the August 13, 2019 Monthly Board Meeting to order at 6:30 p.m. at the Sherman Town Hall and stated that the meeting had been properly noticed and published.

Chairman Chase Potter, Board Members Paul Heifner, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford were present. Supervisor Amanda Klosterman was excused. (Refer to sign in sheet for others present).

Chairman Potter asked if there were any additions or corrections to the minutes from the July 17, 2019 monthly meeting. Kelley requested an edit to the last sentence in the first paragraph of page 2 indicating instead that the ATV Ordinance amendment has been installed in the Town of Sherman and notification of amendment was submitted to the WI State DNR and Dunn County. Motion to approve the July 17, 2019 meeting minutes as amended made by Kelley, 2nd by Paul. Motion passed.

Public input. Joe Dudek complimented Terry's grader patch on Jones road.

Ashley provided a clerk's report and update on activities including additional correspondence from Valarie Dormanen regarding the remaining unpaid portion of the fire call charge. Ms. Dormanen indicated she will try and submit the charge to insurance for reimbursement. Ashley noted Fred Weber from Weber inspections stated the address' for the permits are located on the permit attachments, not the report itself. Ashley received confirmation of submittal of the ATV ordinance amendment from the State of WI DNR, Ashley shared a sanitary permit from the County as well as the PIN report. Motion to approve invoices paid report made by Paul, 2nd by Kelley, Motion passed.

Chairman Chase moved to agenda item opening bids for 760th/745th overlay projects. Monarch paving was the only bid received at \$101,837.80 for 760th, and \$27,339.21 for 745th. General discussion on project cost with estimated materials and procedure comparison to Dunn County estimate and possible ways to notify the residents of planned road closures. Paul made the motion to award the 760th project to Monarch, and postpone of the 745th project at this time, 2nd by Kelley. Roll call vote as follows: Supervisor #1 Paul Heifner-Yes, Chairman Chase Potter-Yes, Supervisor #4 Kelley Krause-Yes. Motion passed with all in favor and none opposed.

Review of CSMs-there were none.

Review of Building Permits – there were none

Review of Driveway Permits – Chairman Chase shared a map of the proposed driveway location on 810th for Michael Bloom. Motion to approve driveway permit with the contingency that the sight distance measures 250 feet made by Paul, 2nd by Kelley. Motion passed.

Review of Utility Permits -there were none

Chairman Chase moved to agenda item Consider draft 2018 Wipfli audit report. Ashley shared the response from Wipfli regarding the inquiry for ways to alleviate “deficiencies in internal control and segregation of duties” stating that Wipfli is required by audit standards to report when clients have these situations due to lack of segregation of duties with the combined clerk/treasurer position. And the only way to alleviate the deficiency is to hire another accounting person to split the duties.

Motion to approve Wipfli draft report made by Chase, 2nd by Paul, Motion passed.

Chase moved to consider Synergy propane prepay contract. Discussion on last year’s usage and remaining propane in the tank. Paul made the motion to approve 1,800 gallons of propane at the contract prepay price of \$1.14/gallon, 2nd by Chase. Motion passed. Motion to approve payment of 1,800 gallons for a total of \$2,052.00 prior to August 31, 2019 made by Paul, 2nd by Chase, motion passed.

Paul provided an update on Boyceville Fire noting there was a 5 year planning committee meeting in which they tabled the retention pond discussion. There were no other Boyceville Fire and Ambulance meetings.

Chase noted that Amanda had been working on a possible record retention policy and would prefer to address that agenda item at a future meeting.

Chase moved to agenda item Roadwork update. Terry noted he has been putting up new signs/posts, cutting ditches, taking care of down trees, grader patching, and hand patching. Terry will have TL Sinz come pump the holding tank in the shop, and the tractor will be needing new tires. Discussion on grader patching on 810th/Schutts road. Dunn County disposed of the old culverts sitting by the old town hall, and Terry will contact the owner of the camper sitting by the old town hall about removal of the camper.

Chairman Chase moved to agenda item consider hiring summer help to improve grader patching efficiency. Terry stated Kevin Brown was interested/available to help with grader patching. Discussion on how much help would be needed for the rest of the summer. Paul made the motion to extend an offer of \$18/hour to Kevin Brown for patrolman help, not to exceed 3 days per month without prior notification and approval by the Board, 2nd by Kelley, motion passed.

Chase moved on to the next agenda item of consider purchase of Arc Welder for the town shop. Terry had been taking items home to weld and found/purchased a Lincoln arc welder from Lee Auction for \$240.00.

The Board took a short recess at 8:10pm. Meeting resumed at 8:16pm.

Motion to approve paying Terry \$240.00 for the Arc Welder for use at the Town shop made by Paul, 2nd by Chase. Motion passed.

Consider summer road work. Chase will continue to work on contacting excavating companies to create a turn around on 745th/Finskie Road. Discussion on having Terry do the tree trimming on Finskie road as well. Seal coating projects have been completed by the county.

September monthly board meeting was scheduled for Wednesday, September 18th at 6:30pm. Motion to set the October monthly meeting for Wednesday, October 23, 2019 at 6:30pm made by Chase, 2nd by Kelley, motion passed.

Kelley provided thoughts on the July 23,2019 and August 13,2019 PRD meetings and the county zoning ordinance update and the ATV route discussions at the WTA meeting on July 29, 2019.

Motion to adjourn meeting made by Paul and 2nd by Kelley, Motion passed. Meeting adjourned at 8:32 pm

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman