

TOWN OF SHERMAN
MONTHLY BOARD MEETING
November 20, 2019

Chairman Chase Potter called the November 20, 2019 Monthly Board Meeting to order at 7:03 p.m. at the Sherman Town Hall and stated that the meeting had been properly noticed and published.

Chairman Chase Potter, Board Members Paul Heifner, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford were present. Chase noted Amanda Klosterman was absent, but there was still a quorum present. (Refer to sign in sheet for others present).

Chairman Potter asked if there were any additions or corrections to the minutes from the October 23, 2019 monthly meeting. Bob Rosendahl requested a correction to the word "Condos" on page 1 paragraph 4 to be "duplexes". Motion to approve the change made by Chase, 2nd by Paul. Motion passed. Motion to approve the October 23, 2019 meeting minutes with word change made by Paul, 2nd by Kelley. Motion passed.

Kelley made the motion to add consideration of \$400 health care allowance for Patrolman to the next monthly meeting agenda, friendly amendment by Paul to not include a dollar amount in the motion. Paul 2nd the motion to add consideration of health care allowance for Patrolman to the next monthly meeting agenda. Motion passed.

There was no public input.

Ashley provided a clerk's report and update on activities including the PIN report from the County, and attending the annual treasurer's meeting at the County. Ashley noted she received the delinquent fire call payment from Chad Peterson, so the charge was not added to the tax roll. Ashley contacted Pete Prochnow for clarification on the increase in contract amount from \$2,000 in 2017 to \$5,000 in 2018. Ashley also noted that the 2016 total was \$5,000. Pete noted that the change was due to a re-evaluation year and going electronic. Ashley also received an inquiry from a resident wondering about obtaining wood chips from the Town of Sherman. The Town does not have a wood-chipper, so Ashley will contact the resident back to let them know that the Town does not have any wood chips available. Ashley shared possible membership information for the TAC (Town Advocacy Council). The Board agreed WTA membership is sufficient. Ashley noted she submitted the Memorandum of Understanding for the election security subgrant from Wisconsin Election Commission for possible IT support. Ashley shared that the three separate items available are 1. New computer, 2. IT support, and 3. In-person election security training. The Town's new laptop does meet the new requirements with Windows 10. Ashley did contact the WEC to see if the Town can apply the grant money retro-actively, and they said no. If the Town wishes to use contracted IT support, there is \$500 available for that. Ashley would complete the on-demand training modules instead of the in-person training sessions and the grant money

does not apply to on demand training, only in person. Motion to approve the invoices paid report made by Paul, 2nd by Chase. Motion passed.

Review of CSMs-Steve Kochaver presented a CSM for G & G Smith. The CSM met all the Town of Sherman sub-division ordinance requirements. Motion to approve the CSM made by Paul, 2nd by Kelley. Motion passed.

Review of Building Permits – Ashley issued 1 permit to Greg Dierawer for a garage addition.

Review of Driveway Permits – there were none

Review of Utility Permits -there were none

Chase moved to agenda item Boyceville Fire and Ambulance report. Paul provided an update on Boyceville Fire noting the district is currently working on updating the district municipality agreements. There were 15 calls last month, and the new fire hall is projected to be completed before the end of November. The fire district hired Karen Adams as their Clerk/Treasurer. Tim Fasbender provided information on a proposed ordinance that would help with enforcement of fire inspections and establish a fee schedule for re-inspections. The item will be added to a future agenda for consideration.

Chase moved to consider approval and adoption of the 2020 budget. Motion to approve budget made by Paul, 2nd by Chase. Ashley took a roll call vote as follows: Paul-yes, Chase-yes, Kelley-yes. All in favor, none opposed. Motion passed.

Ashley shared the Wipfli letter of engagement for financial audit services for 2019. Discussion on financial audit costs. Chase made a motion to have Ashley contact 3 CPAs to get audit cost quotes to compare contract costs, 2nd by Kelley, Motion passed.

Chase moved down to agenda item consider pheasant crossing sub-division variance request. Bob Rosendahl presented maps showing 9 structures (1 condo, 8 duplexes) on 22 acres of which he owns the 8 duplexes. Bob shared that in 2005 the subdivision was approved and the first 3 structures were built on approximately 1 acre each. After the Town of Sherman sub-division ordinance was adopted the remaining structures were built on approximately 2.5 acre parcels each and re-zoned from general agriculture to R2 residential to allow duplexes to be built. Bob wishes to change the duplexes into twin homes with party wall agreements, and in doing so would split each parcel in half and decrease each parcel to approximately 1.25 acres, less than the Town of Sherman's sub-division ordinance requirements. Chase read part of the Town of Sherman's sub-division ordinance Section 9. Variances that states the Town Board may grant variances from the provisions of the ordinance, but only after determining that there is a unique condition that would impose a hardship. Chase shared meeting minutes from February 2018 thru April 2018 that discussed a similar request in which the owners of a condo wanted to split their condo in half to create twin homes, which in doing so would not meet the Town of Sherman's sub-division ordinance parcel size requirements, and the Board denied the request at that time. Bob inquired about other situation the Board dealt with recently regarding Nick Rassbach and the lifting of building restrictions. Chase stated that the Rassbach's situation was not enforceable by the

sub-division ordinance because Nick was not sub dividing the land, and that it was purchased prior to the Town's sub-division ordinance that indicated a private road that has 3 residential homes on it would need to be brought up to town road standards prior to the issuance of a 4th building permit, and that because the parcels were already existing, and not being sub divided the previous verbal building restriction should not be enforced. Discussion on the possibilities of amending the Town of Sherman's sub-division ordinance to indicate specifically twin homes on an allotted acreage. Chase stated that the agenda item was to consider a sub-division variance request. Paul made a motion to deny the pheasant crossing variance as requested due to it not meeting the Town of Sherman's sub-division parcel size requirements. Friendly amendment to also reference the Board's denial of a similar request in the past because the request did not meet the sub-division ordinance requirements. Second friendly amendment to also include the variance request does not meet the Town of Sherman's sub-division ordinance, Section 9. variance request of a unique condition that imposes a hardship. Motion 2nd by Kelley. Roll Call vote as follows: Paul-yes, Chase-yes, Kelley-yes. Motion passed with all in favor, none opposed.

Chase moved to agenda item consider ordinance regarding town board size. Chase noted that the Town of Sherman board has village powers and can pass an ordinance establishing board size. Chase stated that the board has been functioning as a 5 member board since 2002, but no ordinance has been found to authorize going from a 3 member board to a 5 member board. Chase referenced Wisconsin State Statute 889.04 that states after 3 years, and town record, notice, etc. (anything that points to the ordinance having been adopted) is conclusive evidence that the ordinance was adopted and is in effect. In an effort to confirm the 5 member board, Chase presented an ordinance establishing a 5-person Town Board. Motion to approve the ordinance made by Paul, 2nd by Chase. Roll Call vote as follows: Paul-yes, Chase-yes, Kelley-yes. Motion passed with all in favor and none opposed

Chase moved to agenda item Roadwork update. Terry noted he has been working on replacing missing posts and signs, got the 1 ton fixed, picked up blades and hydraulic oil for the grader. Sold scrap metal to Kadingers, waiting on Irv smith to do maintenance on the shop heater, had fire inspection, cleaning the shop and will be putting wing on grader next week. Terry also noted he will be gone December 6th, 7th, and 8th. Chase shared that the Town was granted the LRIP money of about \$14,000.00 for next year.

Motion to schedule the January monthly board meeting Wednesday, January 8th, 2020 at 6:30pm
Made by Chase, 2nd by Paul. Motion passed.

Kelley noted the 24/7 Telcom broadband grant had been submitted, and the next Dunn County solid waste meeting will be December 3, 2019.

Motion to adjourn meeting made by Paul and 2nd by Chase, Motion passed.
Meeting adjourned at 9:16 pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman