

TOWN OF SHERMAN
MONTHLY BOARD MEETING
January 8, 2020

Chairman Chase Potter called the January 8, 2020 Monthly Board Meeting to order at 6:15 p.m. at the Sherman Town Hall and stated that the meeting had been properly noticed and published.

Chairman Chase Potter, Board Members Paul Heifner, Amanda Klosterman, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford were present. (Refer to sign in sheet for others present).

Chase moved to agenda item Announce action taken in closed session at the December 12, 2019 monthly meeting. Chase stated that the Board took action requesting that Terry record his time in attendance at the monthly board meetings for compensation.

Chairman Potter asked if there were any additions or corrections to the minutes from the December 12, 2019 monthly meeting. Motion to approve the December 12, 2019 monthly meeting minutes made by Paul, 2nd by Amanda. Motion passed.

Public input-James Paquette inquired about including a note on the solid waste postcard billing and/or tax bills to mention a permit would be provided by the Town once payment was received. Shaun Dudek inquired about a possible platform to direct residents to the Town website. Joe Dudek inquired about the possibility of a Town of Sherman email newsletter distribution that residents could sign up for on the website. Ashley will check with JB systems on possibilities.

Ashley provided a clerk's report and update on correspondence. Ashley shared a public hearing notice on January 14, 2020 for Dunn County Zoning, a state sanitary permit issued to Robert Morris, Dunn energy notice of tree trimming in right-of-way, a County planning and zoning division zoning permit application for Shane Heifner to build a wood lean to with garage addition, and a PIN report. Ashley shared she completed the annual WI sales tax return, completed annual W2 forms, and has been receipting solid waste and dog license payments. Ashley noted that the difference in amount for payment approval and the amount to transfer to maintain \$15,000 in the checking were different due to the approval of the \$110.72 reimbursement to Terry for welding supplies made at the December meeting. Motion to approve payments made by Amanda, 2nd by Kelley, motion passed.

Chairman Chase moved to agenda item report and consideration of election security subgrant compliance options. Ashley shared that the Town was awarded the \$500 for IT support from the Wisconsin Elections Commission. In receiving the grant, the Town must fulfill the compliance form by January 28, 2020. Which includes the completion of the in-person election security training, the Town must have, and use, a computer with approved processing software, have an election day contingency plan in place, and lastly, have a IT support contract for services. Ashley shared the completed election

day contingency plan, the new town laptop does meet the software requirements, and Ashley attended the in-person election day training in Hudson on December 17th, 2019, noting the last requirement is an IT support contract. 24/7 telcom is \$75 per hour and Ashley will check with PC doctor for their service charge and submit the compliance form by the deadline.

Review of CSMs-there were none

Review of Building Permits – there were none

Review of Driveway Permits – there were none

Review of Utility Permits -there were none

Paul provided an update on Boyceville Fire and Ambulance noting the completion of the new fire hall and the fire district moved into the new building January 4, 2020 and the board will be deciding on an open house date at the next fire meeting scheduled for January 15, 2020. Paul shared that 5 applications have been received for the ambulance district clerk/treasurer position. And the personnel committee will be recommending the top 2 candidates at the next ambulance meeting.

Chase moved to agenda item consider Weber inspections contract for 2020. The contract is the same as previous years, and the Town will incur no cost for the service. Motion to approve the weber inspections contract made by Amanda, 2nd by Kelley. Motion passed.

Terry provided an update on roadwork, including a new tire on the 1 ton, getting 3 new sets of grader blades, hauling salt/sand, and trying to keep roads clean. Terry noted that he is planning on taking the truck to Indianhead truck because it has a cracked canister. Paul mentioned it might be a good idea to invest in a metric socket set, so Terry could complete the smaller repair jobs himself without having to take the equipment to Indianhead.

Motion to schedule the March monthly board meeting Wednesday, March 18th, 2020 at 6:30pm made by Amanda, 2nd by Paul. Motion passed.

Any other business for discussion only. Kelley shared that the submitted 24/7 telcom grant application is still in process with 144 applications in total. Chase shared that submitted Woods road 90/10 grant application is still in process.

Chase moved to agenda item Consider health care allowance for patrolman. Discussion on having consideration in open session or closed session. Kelley noted she would like to share the information received from other municipalities regarding if they offer health care options in open session. Kelley shared information from 6 municipalities, Paul shared information from 3, and Ashley shared information from 2. Of the 11 municipalities questioned. 5 did not offer any sort of health care option, and 6 offered a variety of options. Paul made the motion to go in to closed session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation

data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 2nd by Kelley. Motion passed

Closed Session.

Meeting re-convened in-to open session and Chase shared the action taken during closed session. Terry will receive an extra \$3,600 per year, (\$300 per month) at the employee's option of taking as a post-tax bonus or a pre-tax HSA payment that is contingent on 1. Allowing the \$3,600.00 per year, 2. that the payments are allowed pre-tax. 3. That the payments roll over every year indefinitely, and 4. That the employee can keep the HSA balance after they have left employment from the Town.

Motion to adjourn the January monthly meeting made by Paul, 2nd by Amanda. Meeting adjourned at 8:13pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman