

TOWN OF SHERMAN
MONTHLY BOARD MEETING
April 22, 2020

Chairman Chase Potter called the April 22, 2020 Monthly Board Meeting to order at 6:30 p.m. via teleconference and stated that the meeting had been properly noticed.

Chairman Chase Potter, Board Members Paul Heifner, Amanda Klosterman, Lynn Smith, Kelley Krause, and Clerk/Treasurer Ashley Score were present. Chase noted that there were no other residents present on the teleconference. Chairman Chase noted that with the WTA recommendations of cancelling non-essential business meetings due to COVID-19, and the Town of Sherman having essential business to conduct, the location was moved to teleconference. Chase also noted that the 2020 Annual meeting date that was originally scheduled for April 22nd had been re-scheduled under the 2020 Wisconsin Act 185 to August 13, 2020 at 6:30pm at the Sherman Town hall.

Chairman Potter asked if there were any additions or corrections to the minutes from the March 18, 2020 monthly meeting. Paul requested a change to the last page editing it to be “Dunn County” instead of “Barron County”. Amanda requested further details to page 1, paragraph 4, line 3 to add Tim Dold is a resident of the Town of Sherman. Amanda also requested further detail to Page 2, Paragraph 3, line 3 to add the contract and price for bridge inspections was extended to all Towns in the County. Motion to approve the March 18, 2020 monthly meeting minutes, with edits as stated, made by Paul, 2nd by Amanda. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor, 0 opposed.

There was no public input.

Ashley provided a clerk’s report and update on correspondence. Ashley shared that she contacted JB Systems regarding the website package upgrade to gain additional features and shared that there is a one-time upgrade fee of \$1,000 (in addition to the extra \$20 per month). Discussion on ways for the Town of communicate with residents, ways to determine how much use the website is getting, and cost for upgrade. Motion to approve the upgrade with the one-time \$1,000 upgrade fee and the additional \$20 per month made by Amanda, 2nd by Kelley. Roll call vote as follows: Paul-No, Amanda-Yes, Lynn-No, Kelley-No, Chase-No. Motion failed with 1 in favor and 4 opposed. Ashley will contact JB systems inquiring about the possibility of cost savings in the one-time upgrade fee as well as gaining information about website usage. Ashley shared information about UW Green Bay’s Wisconsin Municipal Clerk Treasurer Institute that is hosted every July in Green Bay, WI. Ashley noted that she has completed 2 sessions of courses in the past and, due to COVID-19, the July 2020 courses will be offered online for a fee of \$489. Ashley also shared that once she has gained enough training hours, she will obtain her municipal clerk and treasurer certifications. Motion to approve the \$489 fee for Ashley to attend the 2020 courses online made by Paul, 2nd by Amanda. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed.

Ashley shared that she mailed out the delinquent solid waste fee notices, received an update to Rural Mutual Policy regarding the old town hall coverage being moved to cash value, as well as an update regarding the April 7, 2020 Spring election. The election went smooth with 282 total voters, and 159 absentee ballot applications. Ashley wanted to send a special thank you to the Election Inspectors, Beth Ford, Wendy Clark, and Marilyn Heifner for their work for the April 7th election. Ashley noted there is a change made to the payments for approval report noting that check number 7487 to Paul Heifner in the amount of \$722.58 for reimbursement of tool purchase will be changed to \$672.58 due to an additional \$50 coupon savings. The new total amount for approval will be \$16,914.88. Motion to approve payments report made by Amanda, 2nd by Paul. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor 0 opposed.

Review of CSMs-Chase shared the CSM for the previously approved lot split for Tim Rundle was completed and the County section corners had been set.

Review of Building Permits – Ashley issued one building permit to Marcus Neissen for a poll shed.

Review of Driveway Permits – Chase shared a driveway permit application for Kurt Rudiger for field access on 410th Street. Motion to approve driveway permit made by Amanda, 2nd by Chase. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed, 5 in favor, 0 opposed.

Review of Utility Permits – Mid-State Consultants requested a completed consent form for installation of new cable by County Road J and 910th. Discussion on if the type of cable being installed is fiber optic. Motion to approve utility permit made by Chase, 2nd by Paul. Roll Call vote at follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed.

Paul noted that the Boyceville fire meeting had been cancelled due to COVID-19 and there was no update. Paul shared he received the Ambulance bills paid in March and April and can share with the rest of board. Chase provided an update on the Ambulance special meeting, noting that no charges were filed against the captain that was on paid leave, so the Ambulance board voted to re-instate the captain back on to regular employment service. Charges had been filed against the Chief, so the Ambulance board took action to place the Chief on un-paid leave at this time.

Board members reviewed Terry's timesheet for March and there were no questions.

Chairman Chase moved to agenda item "ATV use on Town Roads Discussion". In an effort to provide unified enforcement of ATVs in Dunn County, Dunn Co. WTA unit provided discussion items regarding regulations involving ATV speed limits, time of day, and time of year for operation of ATVs on town roads. Discussion on the current Town of Sherman ATV ordinance and no compelling information on reasons to restrict ATV use without having had any problems. Amanda made the motion to choose answer "B" in the discussion questions provided which would allow ATV usage "365 days per year, Speed limit as posted, and 24 hours per day", 2nd by Lynn. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor 0 opposed. Discussion on re-vising the Town of Sherman ordinance to reflect the discussion questions answers. The Board

agreed the discussion questions are independent of the ordinance and to table any ordinance revisions until the Dunn. Co. unit of WTA has gained feedback and has an official update.

Chase moved on to “Define Cemetery Maintenance Duties” to provide clear expectations for Randy. Amanda has provided a draft document for consideration and edits. Paul shared that Peter and Deb McHenry will be giving the cemetery sign some TLC. The Board agreed to send some suggestions and possible edits for the cemetery duties description to Amanda and Amanda will provide a final draft for consideration at the next Board meeting.

Chase moved to consider “Ditching work”. Chase shared a request for ditching work on a 350-foot section of Rodey road. The resident has inquired about the ditching work twice as they are interested in replacing a culvert and widening the field access and without ditching work, the culvert will fill in with dirt. Discussion on causes and responsible parties for ditching work. Chase noted that there has not been much ditching work completed in the Town of Sherman in recent history, this request is for a short distance, and the resident has inquired twice about it. Amanda made the motion to approve the ditching request made by Derek Evenson 2nd by Paul. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed. Chase will check with the County for completion.

Chase moved to agenda item “Consider Summer Road Work”. Chase shared the importance of being fiscally conservative with the possible economic recession, but also noted that commodity prices and interest rates are dropping and could effect the cost of road projects and paving making it a desirable time to take advantage of cost savings and consider more road work that normal at this time. Discussion on getting bids for jobs now in preparation. Chase shared that the Board has been focusing on keeping good roads good, and grader patching and repairing roads that are too expensive for complete re-builds. Discussion on which roads would qualify for chip sealing, grader patching, and overlay or reconstruction. Roads discussed for chip sealing included: 750th Ave, 940th Ave, and 330th Street. Roads discussed for grader patching included: 865th Ave, 380th Street, and other roads at Terry’s discretion. Roads discussed for overlay or reconstruction included: 380th Street, 745th Ave, 410th Street, 480th Street, and 810th Ave. Amanda shared the previous request made at the June 18, 2019 board meeting by a Town of Sherman resident, Dave Raehsler, for improvements and dust control on Buckeye Road. Terry added gravel last year and that helped on the northern part of the road. Discussion on other dust control options available. Paul will inquire with Daffinson for other possible dust control measures. Kelley made the motion to get bids for chip seal on 750th Ave between CTH “J” and CTH 79, 940th Ave between CTH “F” and 380th Street, and 330th Ave between CTH “J” and the Town line, 2nd by Lynn. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed. Amanda made the motion to get bids for overlay on 745th Ave. (Finske Road), 410th Street (Draeger Road) and to seek a process for dust control on 390th Street (Buckeye Road), 2nd by Paul. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed.

Next monthly meeting is scheduled for Wednesday, May 20, 2020 at 6:30pm. Discussion on possibility of another teleconference meeting due to “Safer at Home” orders extended to May 26th. Ashley noted open book is scheduled for May 26th, 2020 from 9:00am-11:00am. Board is Review is scheduled for June 11, 2020 2:00pm – 4:00pm. Kelley made the motion to schedule the June monthly meeting for Wednesday, June 17th at 6:30pm, Amanda 2nd. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor 0 opposed.

For Discussion only. Kelley inquired about the legislation that could possibly change the due date of the 2nd installment of taxes due. Dunn County would need to act first and change their ordinance. Chase noted the effects of COVID-19 and shared if anyone hears of a situation with a resident or family in need the Board should be ready to protect, assist, and take action if needed.

Motion to adjourn the April monthly meeting made by Paul, 2nd by Amanda. Roll call vote as follows: Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor and 0 opposed. Meeting adjourned at 8:40pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman