

TOWN OF SHERMAN  
MONTHLY BOARD MEETING  
June 17, 2020

Chairman Chase Potter called the June 17, 2020 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Chairman Chase Potter, Board Members Paul Heifner, Amanda Klosterman, Lynn Smith, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford were present. No others were present.

Chairman Potter asked if there were any additions or corrections to the minutes from the May 20, 2020 monthly meeting. Motion to approve May monthly meeting minutes as presented made by Amanda ,2<sup>nd</sup> by Kelley. Motion passed.

There was no public input.

Ashley provided a clerk's report and update on correspondence. Ashley shared that the newsletter was completed and mailed out, a FAQ page added to the Town website and Ashley shared the PIN report from Dunn County Register of Deeds. Ashley stated that she received two calls from residents who received fire call bills from the Town regarding recent fire call and service to their property and payment options. Ashley will contact to provide payment options. Motion to approve the invoices for payment report made by Amanda, 2<sup>nd</sup> by Kelley. Motion passed.

Review of CSMs- Robert Bird, 40 acres split in to two lots, one 17 acres and the other 23 acres. There were no concerns, motion to approve CSM made by Lynn, 2<sup>nd</sup> by Paul, motion passed.

Review of Building Permits – Ashley issued two building permits. Richard and JoAnn Kadinger for a pavilion, and Chis Moulder for a chicken coop and run.

Review of Driveway Permits – there were none.

Review of Utility Permits – 24/7 Telcom fiber optic installation for Pheasant Crossing project. Motion to approve permit made by Paul, 2<sup>nd</sup> by Kelley. Motion passed.

Chairman Chase moved to agenda items consider Clerk/Treasurer appointment renewal for 2020-2022 term. Paul made the motion to approve the term renewal for Clerk/Treasurer, Ashley Score, 2<sup>nd</sup> by Chase. Roll call vote as follows: Paul-Yes, Lynn-Yes, Kelley-Yes, Amanda-Yes, Chase-Yes. Motion passed with all in favor, none opposed.

Paul provided an update on the Boyceville Fire and Ambulance services. Paul noted there are five new fire fighters in training, central communication tower by Wheeler has problems, completion of new fire hall with last payment to Scheftek due soon, Boyceville Fire will be obtaining bids for snow removal, and Paul shared the Boyceville Fire 2019 financial audit report. Paul provided an update on Boyceville

Ambulance, noting 102 calls to date for 2020 and the status of a grant for a mechanical mouth to mouth machine.

Terry provided an update on road work accomplished including; fixing the Town hall rain gutter, transmission work on the 1 ton truck, hand patching, cutting down trees, new post signs, and Terry thanked Lynn and Paul for their help in acquiring Town shop tools. Discussion on roads that need tree trimming before next winter to allow enough space for plowing. Further discussion will be added to next month's agenda.

Chairman Chase moved to agenda "Consider Cottage Winery Liquor License Renewal". Chase recused himself from the discussion. Ashley shared that the application was submitted for Cottage Winery the same as previous years for Teresa and Arlet Jorgenson with no concerns. Motion to approve Cottage Winery Liquor license renewal made by Paul, 2<sup>nd</sup> by Amanda. Motion passed. Chase abstained.

Chase moved on to agenda item "Consider Operators License Permit Applications". Chase recused himself from the discussion. Ashley shared she receive one application for Teresa Jorgenson, and the back-ground check came back clear, with no concerns. Motion to approve operator's license for Teresa made by Paul, 2<sup>nd</sup> by Amanda, motion passed. Chase abstained.

Chairman Chase moved on to consideration of Mail Chimp newsletter services for website. Discussion on intention and frequency of service of periodic updates such as road work and election updates. Ashley will set up a Mail Chimp account to test the service.

The Board moved on to consideration of lawn mower trade in. Cedar Country Coop will offer a trade in allowance of \$2,800 for the Town's current 2-year old mower that has 343 hours. A new equivalent mower is \$4,300, leaving \$1,500 due to upgrade to a new mower with updated 2-year warranty. Discussion on value of mower. Paul made the motion to approve the lawn mower trade in and purchase, 2<sup>nd</sup> by Lynn. Motion passed with Amanda opposed.

Chase moved to agenda item "Consider Retention and Disposal of Documents in Old Town Hall". Discussion on what items need to be kept and what can be discarded with guidance from Wisconsin Historical Society. Discussion on how to go about sorting through the material at the old town hall and/or move the items to the new town hall for sorting. Amanda will contact the Dunn County Historical Society to see if they have any student work programs. Further discussion will be added to the July meeting agenda.

Chase moved to agenda item "Consider Summer Road Work". Chase noted that he is still waiting on the re-allocation confirmation of the LRIP funds to 410<sup>th</sup> street from the State. Once the funds have been re-allocated then the project RFP can be re-noticed and published. 745<sup>th</sup> (Finske Road) is ready to be re-bid with LRIP funds. Hinz road has been crack-filled, and chip sealing will be completed soon.

Discussion on 410<sup>th</sup> Street improvement project estimate from Dunn County. Estimate includes, culvert replacement, rip-rap placement, ditching, and shoulder widening. Chase will follow up with the County with some further clarification of work and costs and bring consideration to next monthly meeting or schedule a special meeting July 1<sup>st</sup> if approval needs to happen sooner for the work to be completed in summer 2020.

The Board took a short recess at 8:22pm and re-convened at 8:26pm.

Next monthly meeting was re-scheduled for Thursday, July 16, 2020 at 6:30pm. Amanda made the motion to schedule the August monthly meeting to immediately follow the 6:30pm, Thursday, August 13, 2020 Annual meeting. 2<sup>nd</sup> by Chase. Motion passed.

No other business for discussion only.

Motion to adjourn the June monthly meeting made by Paul, 2<sup>nd</sup> by Amanda. Motion passed.

Meeting adjourned at 8:30pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman