

TOWN OF SHERMAN
MONTHLY BOARD MEETING
July 16, 2020

Chairman Chase Potter called the July 16, 2020 Monthly Board Meeting to order at 6:32 p.m. and stated that the meeting had been properly noticed and published.

Clerk/Treasurer Ashley Score stated those present were Chairman Chase Potter, Board Members Paul Heifner, Amanda Klosterman, Lynn Smith, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford and noted there was a sign in sheet for others present. Refer to sign in sheet for others present.

Chairman Potter stated if there were no objections, he would skip down to agenda item "Discuss 2021 Projected 152%-204% Assessment Increase from Dunn County Solid Waste and Recycling and Consider Alternatives Options". Chairman Chase shared a draft projected assessment calculator distributed by Morgan Gerk, Director of Dunn County Solid Waste and Recycling Division. Chase shared the projected Town of Sherman assessment increases and possible further assessment increases if additional municipalities withdraw from the program. The Town of Sherman per capita assessment in 2019 was \$19.46, 2020 \$23.00 and with projected assessment increases, 2021 Town of Sherman per capita assessment could be approximately \$78.81. Discussion with others present on cost increases and potential alternative options available. Chase shared that he has submitted a public records request for the draft Dunn County Solid Waste and Recycling 2021 budget to be able to better understand the expenses and the need for the large assessment increases. Chase also stated that staying with the County program would be ideal as they accept items like light bulbs, batteries etc. that some other locations cannot. Dunn County Solid Waste and Recycling also handles the required Wisconsin Department of Natural Resources communications and educational requirements on behalf of its participating municipalities, but the significant assessment increases facilitate the need to consider other options. Paul shared some information and cost for what the Town of Stanton uses for their solid waste and recycling services as an example of what other municipalities are doing and the associated costs. Chase shared an informal bid from Menomonie Disposal on 2 options available. Option 1, dumpsters at the town hall for \$32 per capita and option 2, curbside pick up for \$105 per capita. Amanda made the motion to proceed with formal request for proposals for solid waste and recycling services, 2nd by Paul. Roll Call vote as follows: Paul-Yes, Lynn-Yes, Kelley-Yes, Amanda-Yes, Chase-Yes. Motion passed with 5 in favor, none opposed. Discussion on sending a postcard mailing to residents highlighting the upcoming August 13th Annual Meeting and Solid Waste and Recycling program considerations.

Chairman Potter asked if there were any additions or corrections to the minutes from the June 17, 2020 monthly meeting. Motion to approve June monthly meeting minutes as presented made by Paul ,2nd by Amanda. Motion passed.

Public Input – Kelley introduced Colby Peterson, a local student attending St. Mary’s in Minnesota to be a librarian/archivist who has worked with the Dunn County Historical Society in the John Russell collection.

Ashley provided a clerk’s report and update on correspondence. Ashley shared the PIN report from Dunn County Register of Deeds. Ashley shared the Mailchimp link to sign up for electronic newsletters is on the Town website works well, and once all Board members have signed up, she will mail a draft newsletter to test the services in full. Ashley shared she is currently working through the online Clerk/Treasurer’s Institute, has mailed approximately 60 absentee ballots for the August 11, 2020 primary election, and information for the upcoming WTA unit Zoom meeting. Ashley shared an email from Whitey Surdick requesting a “School Bus Stop Ahead” sign for their hidden driveway on 750th Ave. Motion to approve the installation of two bus stop ahead signs, one from each direction, made by Amanda, 2nd by Chase. Motion passed. Motion to approve the invoices for payment report made by Amanda, 2nd by Kelley. Motion passed.

Review of CSMs- there were none

Review of Building Permits – there were none.

Review of Driveway Permits – Motion to approve Tim Schuette driveway permit on 920th Ave, Lucky Lane made by Chase, 2nd by Amanda. Motion passed.

Review of Utility Permits – there were none.

Paul provided an update on the Boyceville Fire and Ambulance services. Paul noted an upcoming meeting to locate additional building concerns prior to the completion meeting and final payment to Shefteck for construction of the new fire hall. Paul also shared the need for a valve replacement on pumper #2, and the ongoing fire fighter training schedule. Paul provided an update on Boyceville Ambulance noting 134 calls to date for 2020. He also shared the status of a grant for a mechanical mouth to mouth machine, new medical director through Mayo, and the Red Cedar Races have been cancelled for the year. Paul also shared that the 2007 Medic 11 Truck has low mileage but could use some body work. Body work costs are being looked in to.

Terry provided an update on road work accomplished including; grader patching, hand patching, cutting down trees, and the need for many loads of crushed rock on 750th Ave dead end road west of Hwy 79, and 330th Street on the South end of the Town. Chase shared some emergency road care on 500th St. when the heavy rainfall caused the box culvert to fail and created a very large 15-foot sink hole. The County was able to repair it the next day. Terry noted the need for some ditching work on Lucky lane where water was collecting with the heavy rainfalls. Terry also shared that the Town had not obtained a new lawn mower as approved because the equivalent trade-ins were out of stock at the dealer.

Chairman Chase moved to agenda item “Open and Consider Bids for 745th Ave Reconstruction”. Chase received two bids, one from Senn Blacktop and one from Monarch Paving. Chase noted that the LRIP funds can only be applied in full if the total LRIP funds do not exceed 50% of the total project costs.

Discussion on the bid cost differences and overlay price per ton differences. Motion made by Paul to award Monarch Paving bid for ¾" wedge, 2" overlay, and 2' limestone shoulders for 1,500' x 18', 2nd by Amanda. Roll call vote: Paul-Yes, Lynn-Yes, Kelley-yes, Amanda-Yes, Chase-Yes. Motion passed with all 5 in favor, none opposed.

Chase moved on to "Summer Road Work". Chase shared a bid from Dunn County for 410th Street. Discussion on road preparations for overlay completion in 2021 and possible items needed including: culvert replacements, rip-rap placement, ditching, and shoulder widening. Chase noted the Culvert #3 was increased from 30" to 36" and qualified for 50/50 cost split with the County, and the LRIP funds are still being transferred at the State level from Jones Road to 410th St. Chase also noted that projects that fall under \$65,000 do not require engineering. Motion by Amanda to approve the Dunn County 410th Street bid to include culvert replacement, rip-rap placement, ditching, and shouldering widening for \$28,900. 2nd by Kelley. Roll call vote as follows: Paul-Yes, Lynn-Yes, Kelley-Yes, Amanda-Yes, Chase-Yes. Motion passed with all 5 in favor, none opposed. Terry noted that Dean Davis from Davis Brothers out of Knapp charges \$90/hour for truck/man time, and can load 20 ton of crushed rock at a time for dead end 750th Ave, Wahl Road, and Buckeye Road (Verses the 9 ton per load Terry can haul). Discussion on Town of Sherman paying for crushed rock directly to Milestone Materials and paying Davis Bros. to assist in bringing loads not to exceed \$5,000. Motion to approve Terry to get hauling help from David Bros. made by Lynn, 2nd by Paul. Motion passed. Chase also shared an email from Dunn County noting that KBIS located to timber bridge in critical condition in the Town of Sherman. The timber bridge on 750th Ave. needs a spreader beam or will require an engineer to re-evaluate and post a weight load limit. A spreader beam will cost approx. \$300-\$500, verses an a few thousand for an engineering re-evaluation. Motion made to approve the County to add a spreader beam to shim critical condition timber bridge on 750th Ave. made by Chase, 2nd by Amanda, Motion passed.

Chairman Chase moved to agenda item "Consider Road Tree Trimming Projects". Amanda shared that Tim Dold from Dold Brothers Tree Service provided an informal bid for removal of trees and marked trees for trimming, and trees for removal noting the presence of Dutch Elm Disease in some areas. Discussion on cost for tree removal at different times of the year, and Terry having more time to dedicate to tree trimming in the fall and winter. The Board agreed to hold off on hiring tree removal at this time.

Chase moved to agenda item "Consider Retention and Disposal of Documents in Old Town Hall". Discussion on how to proceed in emptying the old town hall of the documents and bringing them to the new town hall to be sorted. Motion to approve contracting with Colby Peterson at \$20 per hour to sort the materials made by Chase, 2nd by Paul. Motion passed. Amanda will assist Colby with the project utilizing the Town of Sherman's adopted record retention policy.

August monthly meeting is scheduled to immediately follow the Thursday, August 13th, 2020, 6:30pm Annual meeting. Kelley made the motion to schedule the September monthly meeting for Wednesday September 16, 2020 at 6:30pm, 2nd by Amanda. Motion passed.

No other business for discussion only.

Motion to adjourn the July monthly meeting made by Paul, 2nd by Chase. Motion passed.

Meeting adjourned at 9:10pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman