

TOWN OF SHERMAN
MONTHLY BOARD MEETING
August 13, 2020

Chairman Chase Potter called the August 13, 2020 Monthly Board Meeting to order at 7:56 p.m. and stated that the meeting had been properly noticed and published.

Clerk/Treasurer Ashley Score stated those present were Chairman Chase Potter, Board Members Paul Heifner, Amanda Klosterman, Lynn Smith, Kelley Krause, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford and noted there was a sign in sheet for others present. (Refer to sign in sheet for others present.)

Chairman Potter asked if there were any additions or corrections to the minutes from the July 16, 2020 monthly meeting. Motion to approve July monthly meeting minutes as presented made by Paul, 2nd by Amanda. Motion passed.

Public Input – None.

Chairman Chase moved to agenda item “Review CSM’s”. Ron Jaspersen-Auth Consulting presented a CSM for Wayne Smyth on 410th Street. CSM meets all the Town of Sherman Sub-division Ordinance requirements. Amanda made the motion to approve the CSM as presented, 2nd by Kelley. Motion passed.

Ashley provided a clerk’s report and update on correspondence. Ashley shared the PIN report from Dunn County Register of Deeds, zoning permits from the County for David and Anna Baker and Dennis Heifner, and ACC Tower Sub. Ashley shared she sent a draft electronic newsletter to those that have signed up with the Mailchimp service, and completed the 2020 Clerk & Treasurer’s Institute classes. Ashley reported the August primary election went smooth with 203 voters. Motion to approve the invoices for payment report made by Amanda, 2nd by Paul. Motion passed.

Review of CSMs- see above

Review of Building Permits – there were none.

Review of Driveway Permits – Motion to approve Eric Huppert driveway permit on 940th Ave made by Chase, 2nd by Amanda. Motion passed.

Review of Utility Permits – there were none.

Chase moved to agenda item “Consideration and approval of Wipfli 2019 Financial Audit”. Motion to approve draft audit report made by Amanda, 2nd by Kelley. Motion passed.

Chairman Chase moved on to consideration of Synergy propane prepay contract. Motion to purchase 3400 gallons at \$1.07/gallon for a total of \$3,638.00 made by Kelley, 2nd by Amanda. Motion passed.

Chase moved down to agenda item “Consider withdrawing from Dunn County Solid Waste/Recycling Program”. The Board discussed the results of the Annual meeting vote to remain in the DCSWR of 32 in favor and 3 opposed. Paul made the motion to stay in the Dunn County Solid Waste and Recycling program, with the provision that if the household assessment goes beyond \$250.00, the Board will hold a special meeting to re-consider, 2nd by Amanda. Motion passed with all in favor.

With the decision to stay in DCSWR, the open bids and consider contract for solid waste and recycling did not need to be addressed.

Chase moved on to agenda item “Consider Resolution of Emergency Declaration for June 28, 2020 Storm”. Chase stated that the cost for the culvert repair did not meet the threshold to qualify for cost sharing, so the emergency declaration was not applicable.

Paul stated there has not been any Boyceville Fire or Ambulance meetings yet this month, so there is not update at this time.

Terry provided an update on road work accomplished including: hauling rock for Finske road, Wahl Rd, Hintz Rd, 330th and Buckeye. Terry has also been trimming trees by signs, will take down the Town of Sherman sign on the old town hall building, and will try to get rid of the old desks from the old town hall, and bring the benches to the new town hall.

Chase moved on to “Summer Road Work”. Chase shared he has been in contact with Monarch paving for 410th St. Chase has also been working with Gary Cormican to get the turn-around completed at the end of Finske Rd prior to Monarch starting the project week of August 24th.

September monthly meeting is scheduled for Wednesday, September 16, 2020 at 6:30pm. Kelley made the motion to schedule the October budget planning meeting for Thursday, October 15, 2020 at 6pm with the October monthly meeting to immediately follow the budget planning meeting, 2nd by Paul. Motion passed.

Other business for discussion only. Amanda provided an update on the progress of the removal of the old records from the old town hall building. Amanda noted the removal of documents of no value and retention of documents while following the adopted records retention policy. Lynn noted that a lawn mower may become available for trade-in and will keep the board updated.

Chase called a brief recess at 8:55pm and re-convened at 9:00pm

Discussion to add consideration of removal of old town hall building to the next meeting agenda.
Discussion on updating the Town of Sherman ATV ordinance. Motion by Paul to add consideration to

amend the Town of Sherman ATV ordinance to next month's meeting agenda, 2nd by Lynn. Motion passed with Paul, Lynn, and Amanda in favor, and Chase and Kelley opposed.

Motion to adjourn the August monthly meeting made by Amanda, 2nd by Paul. Motion passed.

Meeting adjourned at 9:10pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman