

TOWN OF SHERMAN
MONTHLY BOARD MEETING
February 18, 2021

Chairman Chase Potter called the February 18, 2021 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Ashley called roll noting a quorum was present: Chairman Chase Potter, Board Members, Paul Heifner, Lynn Smith, Kelley Krause, and Amanda Klosterman arrived at 6:32pm. Clerk/Treasurer Ashley Score was also present. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the January 14, 2021 monthly meeting. Motion to approve the January meeting minutes as presented made by Paul, 2nd by Lynn. Motion passed.

Public input – Paul shared Jonathan Flury inquired about how to obtain a fire number for his driveway. Chase and Paul will provide information from Dunn County. Kelley mentioned the email correspondence from Dave Pellet regarding the curb side pick up policy-the board will consider during the agenda item listed. Beth Ford stated she had people inquire about the Dominion voting machines at the primary election February 16th, 2021 and wondered how she should respond to the inquires. Discussion and decision to send inquires to Julie Wathke, Dunn County Clerk.

Ashley provided the Clerk/Treasurers report of correspondence including; receipting curb side pick-up and dog tag payments and answering inquires about the change in garbage and recycling service. Ashley shared she completed the DOA housing survey, 2% fire dues certifications, and that the primary election went smooth with 60 voters. Amanda made the motion to approve the payments for approval list as presented, 2nd by Kelley. Motion passed.

CSMs-there were none.

Building permits-there were none.

Driveway permits-there were none.

Utility permits-there were none.

Roadwork update was reflected in Terry's timesheet.

Chase moved to agenda item consideration of curb side pick up garbage and recycling fee payment policy. Chase noted that the board has already set a policy that the annual fee will be due whether one chooses to use the service or not due to contractual obligations with Menomonie Disposal and the municipalities' legal responsibility to provide recycling services. Chase noted that Menomonie Disposal will not turn homes "on and off" and charge accordingly for seasonal usage. Chase also shared that at the January meeting the board set a policy that if a new home was built-the fee would be pro-rated for

the year and if a vacant home was demolished-a pro-rated refund would be given. Discussion on property owners who own more than one home next to each other and want service provided to only one of the homes. Chase made the motion to charge the curb side pick up fee to all houses in the Town regardless of occupancy/vacancy and regardless of seasonal usage, 2nd by Amanda. Motion passed.

Chase moved to consideration and approval of resolution 2021-01 to amend 2021 budget. Ashley stated the current budget did not include a Boyceville fire truck payment in the amount of \$5,259.96 and the budget would need to be amended to include the payment. Motion to approve budget amendment as presented made by Paul, 2nd by Amanda. Motion passed.

Chase skipped to agenda item consideration of ordinance O-01-2011 allowing the sale of alcohol in closed containers. Ashley noted the amendment is meant to update the ordinance to reflect the current Wis. Stat. that no longer limits the quantities to be sold. Motion made by Amanda to approve resolution # 2021-3 to amend ordinance O-01-2011 as presented, 2nd by Kelley. Roll call vote as follows: Paul-yes, Amanda-yes, Lynn-yes, Kelley-yes, and Chase-yes. Motion passed with all in favor none opposed.

Chase declared that he has interest in the next two agenda items to amend the ordinance establishing schedule of fees for alcohol related licenses and permits, and consideration of application from The Barn at Copper Creek above quota "Class B" liquor license. Chase shared information on how to recuse himself from the discussion from the WTA handbook. Chase nominated Amanda to be the chairperson pro tempore for the agenda item considerations. Chase left the building at 7:20pm.

Amanda brought forward resolution #2021-2 to amend ordinance O-02-2011 establishing schedule of fees for alcohol related licenses and permits. Amanda stated that the current ordinance is not comprehensive and does not establish fees for all alcohol related licenses available. Amanda shared information on the types of liquor licenses available per state statutes. Amanda stated that municipalities have quotas set on the number of "Class B" licenses available based on the population of the municipality. The Town of Sherman does not have any "Class B" licenses available that would have been "grandfathered" in due to being established prior to 1997, additionally the Town has one reserve "Class B" license based on population per Wis. Stat. 125.51 (3)(e)2. Cottage winery holds this license. Discussion on Wis. Stat. 125 that outlines liquor retail licenses and permits and cost parameters of the licenses. Ashley provided a chart of license fee parameters referencing the applicable Wis. Stats. related to allowable minimum and maximum amount for municipalities to set a fee, and she only received one response to the clerkslist inquiry regarding fees in other municipalities for above quote licenses. Discussion on which licenses require an "initial" issuance fee along with the annual fee. The board discussed the "Class C" license (wine sales) fee with no minimum and \$100.00 maximum per Wis. Stat. 125.51(3m)(e) and set it at \$100.00. The Board discussed the Class "B" license (beer sales) fee with no minimum and \$100.00 maximum per Wis Stat. 125.26(4) and set it at \$100.00. The Board discussed "Class A" license (off premise liquor consumption) fee with a \$50.00 minimum and \$500.00 maximum and set it at \$150.00. The Board discussed Class "A" license (off premise beer consumption) fee with

no minimum or maximum per Wis. Stat 125.25(4) and set it at \$150.00. The Board considered the Above Quota Restaurant “Class B” liquor license (intoxicating beverages) fee. Amanda referenced Wis. Stat. 125.51 (3)(e)(1) for regular “Class B” licenses with a minimum \$50.00 and maximum \$500.00 fee. The Board set the fee at \$150.00. The Board discussed an Above Quota Restaurant “Class B” Initial license (intoxicating liquor) fee and again referenced 125.51(3)(e)(1) for regular “Class B” licenses with a minimum \$50.00 and maximum \$500.00 fee. The Board set the fee at \$150.00. Motion made by Amanda to approve resolution #2021-2 to amend ordinance O-02-2011 establishing schedule of fees for Alcohol related licenses and permits, 2nd by Lynn. Roll call vote as follows: Paul-yes, Amanda-yes, Lynn-yes, Kelley-yes, Chase-recused/abstained. Motion passed with 4 in favor, 1 recused/abstained.

Amanda moved to agenda item consideration of Above Quota “Class B” liquor license application for the Barn at Cooper Creek. Mitchell Potter shared information about their wedding and event venue that has the capacity and table and chairs for 300 people. Mitchell stated they intend to start offering mid-week restaurant nights at their venue and want to be able to offer a full range of drinks. Noting the Wisconsin Town’s Association recommendation that the applicant needs to meet the physical requirements and full service requirements of a restaurant with an interior, permanent seating for 300 people in order to be issued an above the quota license under Wis. Stat. 125.51(4)(v)1, and that an above quota license could be granted with conditions, but not issued until the license requirements are met, Mitchell stated they wanted know they would be granted a “Class B” license prior to the costly investments of putting in a commercial kitchen. Discussion on definition of restaurant, and Paul inquired about a timeline for opening. Amanda made the motion to approve the Above Quota Restaurant “Class B” license application from The Barn at Copper Creek, 2nd by Kelley. Roll Call vote as follows: Paul-yes, Amanda-yes, Lynn-yes, Kelley-yes, Chase-recused/abstained. Motion passed with 4 in favor and 1 recused/abstained.

Chase re-joined the meeting at 8:36pm.

Chase moved to agenda item discussion regarding zoning and land use planning sharing that an ordinance needs to be considered and approved to establish a planning commission board. Consideration will be added to the March monthly meeting.

Chase moved on to roadwork and bridge maintenance. Paul made the motion to authorize Chase to get bid estimates for bridge maintenance items, 2nd by Amanda. Motion passed. Amanda made the motion to authorize Chase to obtain bid estimates for 410th St./Dreager Rd pulverizing/re-paving, 2nd by Paul. Motion passed. Discussion on scheduling of 2021 road tour.

Paul provided an update on Boyceville Fire and Ambulance services sharing ambulance has had 18 calls, grant applications, status of hiring process for a new Ambulance Chief, and Boyceville Ambulance will have a complete financial audit.

The March monthly meeting is scheduled for Tuesday, March 16, 2021 at 6:30pm. Paul made the motion to schedule April monthly meeting for Tuesday, April 20, 2021 to immediately follow the 6:00pm annual meeting, 2nd by Kelley. Motion passed.

Other business for discussion only-Lynn inquired about adding a fueling station or truck fuel barrel for Terry so he does not have to drive to Boyceville or Wheeler to fuel up vehicles. Chase and Lynn will explore options.

Motion to adjourn the February monthly meeting made by Amanda, 2nd by Chase. Motion passed. Meeting adjourned at 9:05pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman