

TOWN OF SHERMAN
MONTHLY BOARD MEETING
March 16, 2021

Chairman Chase Potter called the March 16, 2021 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Those present were Chairman Chase Potter, Board Members, Paul Heifner, Lynn Smith, Kelley Krause, and Amanda Klosterman. Clerk/Treasurer Ashley Score, and patrolman Terry Ford were also present. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the February 18, 2021 monthly meeting. Amanda requested an edit to page 1, paragraph 4, line 6 to include “and decision to” when referring to sending election inquiries to County Clerk. Motion to approve February meeting minutes as amended made Amanda 2nd by Kelley. Motion passed.

Public input – Peter Score, candidate for Boyceville School Board, introduced himself and stated he would be happy to continue serving on Boyceville School Board should people vote for him and thanked the Board members for their service to their neighbors. Nicholas Lange, candidate for Dunn County circuit court judge, introduced himself and asked for the Board’s vote at the April 6th election.

Ashley provided the Clerk/Treasurers report of correspondence including, receipting curb side pick-up and dog tag payments, issuing absentee ballots, completion of quarterly payroll reports, and annual financial form CT submission to the DOR. Ashley also shared the County PIN report and a letter from CVTC regarding open positions for appointments. Ashley shared a letter from a concerned citizen regarding dominion voting machines noting she responded that the Town hall does not have internet, and shared the date and time for the next public testing of the election equipment for the April election. Ashley shared an inquiring from a resident about adding a no parking sign to their road. Ashley will inquire with the resident about location. Paul made the motion to approve the payments for approval list as presented, 2nd by Amanda. Motion passed.

CSMs-there were none.

Building permits-Tim Schuette for pole shed.

Driveway permits-Gloria Keck

Utility permits-there were none.

Roadwork update was reflected in Terry’s timesheet. Terry noted he posted weight limit signs.

Chase moved on to consider summer road work. Discussion on necessary tree trimming on 750th/Hintz Road. Chase received a bid from Dunn County for tree trimming. Discussion on letting the project out

for bids to compare prices. Motion made by Paul to let tree trimming on 750th/Hintz road out for bids with right of way tree removal to include 33 feet from centerline, 2nd by Amanda, motion passed.

Chase shared a draft version of ordinance number 2021-01 to establish a plan commission board. The Board went through each section item to consider questions. Motion made by Amanda to approve the plan commission ordinance as presented, 2nd by Kelley. Ashley took a roll call vote as follows-Paul-yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with all in favor none opposed.

Chase called a short recess at 7:36pm. Meeting re-convened at 7:42pm.

Chase moved on to agenda item consideration of mailer to residents on plan commission. Motion to approve the mailer and add April 6th election reminder made by Kelley, 2nd by Amanda. Motion passed.

Discussion and consideration for fuel tanks for the town shop. Lynn shared that a mountable truck fuel tank option would not be feasible due to size constraints. Discussion on size of fuel tank and other requirements such as concrete slab, fencing, and electricity. The Board will continue to gather cost information for tanks, concrete, electrical, and fencing.

Ashley shared a draft public records request fee schedule, noting she has received a couple of large public records requests regarding the November 2020 election. Discussion on adding the word 'existing' to electronic records emailed, revising the wording for redaction of personally identifying information, and including a charge of transferring paper documents to digital at the hourly staff rate. Motion to approve public records request fee schedule with edits made by Amanda, 2nd by Kelley. Ashley called roll call vote as follows- Paul-Yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor, none opposed. Amanda made a motion that the fee schedule apply to the recent election request, and staff time charged be payable to the Clerk/Treasurer, 2nd by Chase. Motion passed.

Discussion on road and bridge maintenance will be on April agenda.

Paul provided an update on Boyceville Fire and Ambulance services sharing Boyceville Fire has had 6 calls, and a hydrant was approved for placement by Tiffany town hall. Paul shared some ideas for more cost-effective snow removal at the Fire hall. Paul shared an update on the interview process for a new ambulance chief with interviews taking place on March 30th.

Motion to set 2021 road inspection for 8:00am, Friday, May 7, 2021 by Amanda, 2nd by Paul. Motion passed.

The April monthly meeting is scheduled for Tuesday, April 20, 2021 at immediately following the 6:00pm annual meeting. Chase made the motion to schedule the May monthly meeting for Tuesday, May 18, 2021 at 6:30pm, 2nd by Amanda. Motion passed.

Other busines for discussion only-Kelley shared information for Rob Summerfield visiting Stout on April 22nd, and Terry shared information regarding his safety certification to be able to load cold mix himself at the quarry.

Motion to adjourn the March monthly meeting made by Amanda, 2nd by Kelley. Motion passed.

Meeting adjourned at 8:42pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman