

TOWN OF SHERMAN  
MONTHLY BOARD MEETING  
April 20, 2021

Chairman Chase Potter called the April 20, 2021 Monthly Board Meeting to order at 6:47 p.m. and stated that the meeting had been properly noticed and published.

Those present were Chairman Chase Potter, Board Members, Paul Heifner, Lynn Smith, Kelley Krause, and Amanda Klosterman. Clerk/Treasurer Ashley Score, and patrolman Terry Ford were also present. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the March 16, 2021 monthly meeting. Amanda made the motion to approve the March meeting minutes as presented, 2<sup>nd</sup> by Kelley, motion passed.

Public input – Discussion on plan commission and tax credit opportunities if the Town is zoned “Exclusive Agriculture” and possible impacts for the Town and residents.

Ashley provided the Clerk/Treasurers report of correspondence including, receipting curb side pick-up payments, completed the dog license report, and dropping off the 2020 financial materials at Wipfli for the annual financial audit. Ashley shared that the Spring Election went smooth with 192 voters and updated the Board on the status of Board of Review training requirements. Ashley shared training materials with Kelley. Ashley also noted the upcoming WTA Dunn County unit meeting date and shared the County PIN report. Ashley shared the location of the resident who expressed concern with people parking near their driveway on the road. The Board agreed Ashley will suggest that the resident call the non-emergency police number if it happens again because it is a public road. Paul made the motion to approve the payments for approval report as presented, 2<sup>nd</sup> by Amanda. Motion passed.

CSMs- Motion to approve Radbourne CSM as presented made by Chase, 2<sup>nd</sup> by Paul, motion passed. Motion to approve Klassen CSM as presented made by Amanda, 2<sup>nd</sup> by Kelley, Motion passed. Motion to approve Geissler CSM as presented made by Amanda, 2<sup>nd</sup> by Kelley, motion passed. Motion to approve Rudiger/Gates CSM made by Paul, 2<sup>nd</sup> by Amanda. Motion passed.

Building permits-Paul Heifner for lean-to on shed.

Driveway permits-there were none.

Utility permits-there were none.

Chase moved on to consider summer road work. Chase opened the sealed 410<sup>th</sup> street bids from Monarch Paving and SENN Blacktop noting the request for proposals was divided into separate projects due to LRIP funding and engineering requirements. Monarch Paving only bid the paving portion of the project, and not the pulverize and base portion of the project. SENN Blacktop bid both portions of the

project. Chase also noted the time constraint with the project needing completion and payment prior to June 30<sup>th</sup> to meet the LRIP grant deadline. Discussion on the possibility of the County completing the pulverize and base portion of the project. Paul made the motion to table the discussion and schedule a special meeting to consider awarding the 410<sup>th</sup> Street project to Tuesday, April 27<sup>th</sup> at 1:00pm after the County can be contacted, 2<sup>nd</sup> by Lynn. Motion passed.

Chase opened a sealed bid from DB Builders, Inc. for the Hintz Road Tree Trimming project. Paul made the motion to accept the \$6,280.00 bid from DB Builders, Inc. for tree trimming 33' from centerline on Hintz Road, 2<sup>nd</sup> by Amanda. Motion passed.

Chase called a short recess at 7:45pm. Meeting re-convened at 7:55pm.

Paul noted there was not much of an update at this time until there is an opportunity for the Boyceville Ambulance Board to re-organize after the results from the April election. A special meeting is scheduled for Wednesday, April 21<sup>st</sup> at 7:00pm to elect a new chairman for the Ambulance Board. Wayne Dow was hired as the new Ambulance Chief.

Terry provided an update on Roadwork noting he has been cleaning the shop and he had a resident express concern regarding Buckeye Road. Terry will haul some more rock to help with the break up.

Chase moved to agenda item consideration of cemetery help. Randy shared he is still interested in the cemetery mowing job, but was wondering if it's okay if Corey-his brother, helps out weed whipping when Randy's mobility is affected. Motion by Lynn to hire Corey as a contractor to assist Randy as necessary, 2<sup>nd</sup> by Paul. Motion passed. Motion by Paul to pay Corey the same as Randy at \$13.25 per hour, 2<sup>nd</sup> by Lynn. Motion passed.

Chase declared he has interest in the agenda item Consideration of the Barn at Copper Creek Operator's License, and excused himself from the building at 8:20pm. Ashley shared she received an application and payment for an operator's license for Mitchell Potter and he has completed the responsible server's course. Motion to approve operator's license for Mitchell Potter made by Paul, 2<sup>nd</sup> by Lynn, motion passed. Chase returned to the building at 8:30pm.

Chase moved on to agenda item Consideration of resolution appointing Clerk/Treasurer as authorizing agent for responsible recycling unit. Ashley noted that the annual recycling report and grant applications may only be submitted by the authorizing agent for the municipality and it's recommended that the authorizing agent be a position, not a specific person. Motion to approve the resolution as presented made by Paul, 2<sup>nd</sup> by Chase. Role Call vote as follows: Paul-yes, Amanda-Yes, Lynn-Yes, Kelley-Yes, Chase-Yes. Motion passed with 5 in favor, none opposed.

Chase moved back up to consideration of CSMs. Ron Jasperson shared a draft CSM for Ray Witke noting he would like to combine a lot that falls in the Town of Sherman as well as the Town of Tainter.

Ron shared that he would like to re-zone the lot from General Ag to match the Town of Tainter's R1. Consideration will be added to next months meeting agenda.

Discussion and consideration for fuel tanks for the town shop. Kelley shared a quilling electric quote of \$3,010.00 for replacing the broken lights in the Town hall and shop as well as electrical hook ups for a fuel tank. Lynn shared that a 1,000 gallon tank would not require a concrete slab, just pavers saving on input cost. The tank will need guardrail added, discussion on setback requirements. Amanda made the motion to approve a 1,000 fuel tank for the shop, 2<sup>nd</sup> by Kelley. Motion passed. Manda made the motion to approve the Quilling electric quote for electrical work, 2<sup>nd</sup> by Kelley, motion passed

Discussion on bridge maintenance will be on May agenda.

Road inspection is scheduled for 8:00am on Friday, May 7<sup>th</sup>. Open book is scheduled for Tuesday, May 25<sup>th</sup> 9:00-11:00am. The May monthly meeting is scheduled for Tuesday, May 18, 2021 at 6:30pm. June Board of Review is scheduled for Thursday, June 10<sup>th</sup> 4:00-6:00pm. Motion made to schedule the June monthly meeting for Wednesday, June 16, 2021 at 4:00pm, motion 2<sup>nd</sup>, and passed.

No other business for discussion only.

Motion to adjourn the April monthly meeting made by Paul, 2<sup>nd</sup> by Amanda. Motion passed.

Meeting adjourned at 9:04pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman