

TOWN OF SHERMAN
MONTHLY BOARD MEETING
August 17, 2021

Chairman Chase Potter called the August 17, 2021 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Those present were Chairman Chase Potter, Board Members, Paul Heifner, Lynn Smith, Amanda Klosterman, Kelley Krause, Clerk/Treasurer Ashley Score, and patrolman Terry Ford were also present. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the July 12, 2021 monthly meeting. Paul made the motion to approve the July meeting minutes as presented, 2nd by Amanda, motion passed.

Public input – Chairman Potter noted that public comments will be limited to five minutes per person and limited to new business and items that the Board has authority over. Teresa Jorgensen from Cottage Winery spoke about her concerns regarding the above quota “class B” liquor license that was issued to the Barn at Copper Creek and requirements to comply with both the liquor license and the Dunn County Board of Adjustment Application regarding the allowance of sale of alcoholic beverages.

Ashley provided the Clerk/Treasurers report of correspondence including sharing the County PIN report, and completion of the 2021 Clerks Institute. Amanda made the motion to approve the payments for approval report as presented, 2nd by Kelley. Motion passed.

CSMs- there were none.

Building permits-Dan and Joan O’Connell for a landscaping wall.

Driveway permits-there were none.

Utility permits-there were none.

The Board considered the Synergy propane prepay contact at \$1.49/gallon. Discussion on propane cost, gallons and ownership of the propane tank. Paul made the motion for Ashley to contact Thaler in Chippewa Falls for cost per gallon for 2,200 gallons prepay propane, and if cost is less than Synergy’s \$1.49/gallon, inquire with Synergy about price matching, and go with who has the cheaper price, 2nd by Lynn. Motion passed.

Chairman Chase moved to agenda item consideration of grass maintenance at 750th Ave./Alasta Road. Kelley shared options for grass maintenance at the center of the cul-de-sac. Discussion on employee verses contractor, liability, cost, and timelines. Motion made by Kelley to have

Eric Gates maintain the grass at the cul-de-sac at the end of 750th Ave. effective immediately for \$10 per mowing, not to exceed \$350.00 per year, 2nd by Lynn, motion passed.

Discussion on Assessor contract options and satisfaction with Prochnow Assessing. Motion made by Chase to continue to contract with Prochnow Assessing for Town Assessor, 2nd by Paul. Motion passed.

Chairman Chase moved on to Consideration of Resolution for Plan Commission Public Participation Policy. Chase noted that the participation policy was required by law and approved by the Plan Commission. Amanda made the motion to approve the resolution for public participation in plan commission as presented, 2nd by Kelley. Roll call vote as follows: Paul-Yes, Lynn-Yes, Kelley-Yes, Amanda-Yes, Chase-Yes. Motion passed with all in favor, none opposed.

Chairman Chase move down to agenda item summer road work. The Board went through Kelley's road tour action items including: there are two dead end town roads that act as driveways that would qualify for de-commissioning. Kelley will call the home-owners to see if they are interested in the Town discontinuing maintenance as a town road and turning them in to private driveways maintained by the resident. Amanda will continue to work on an ordinance for culvert ownership. DB Builder's will provide a bid for digging out the culvert with possible replacement on Woods Road/865th Ave. The Board will inquire with the Town of Hay River on working together to possibly chip seal Gulbro Road/970th Ave. next year. Ashley will invoice the cost for repairing the road that was damaged by the unloading of construction equipment on 380th St. Discussion on cost for ditching. Chase will inquire with Dunn County and DB Builder's will provide an hourly cost for ditching work. DB Builder's will bid culvert clean up at N8391 Hwy 79, and culvert placement at 850th Ave/Cemetery Road. Chase reported that Monarch did not have any extra millings available to provide dust control on Buckeye/390th St. Chase will look in to spraying chloride for dust control.

Terry provided a roadwork update including grader patching, stop sign post replacement, and getting a new tire for the tractor.

Paul provided an update on Boyceville Fire and Ambulance noting that the ambulance preliminary budget for 2022 will be considered at the September meeting. Paul noted both departments are running smooth and considering moving to quarterly meetings instead of monthly.

September monthly meeting is scheduled for Tuesday, September 21, 2021 at 6:30pm. Paul made the motion to set the October budget planning meeting for 6:00pm, Wednesday, October 20th with the October monthly meeting to immediately follow, 2nd by Chase. Motion passed.

Other Business for Discussion Only. Chase will share Cedar Corporation's offer to assist in Land Use planning with Sarah Paquette, Plan Commission Chair.

Motion to adjourn the August monthly meeting made by Amanda, 2nd by Paul. Motion passed.

Meeting adjourned at 8:02 pm.

Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman