

TOWN OF SHERMAN  
MONTHLY BOARD MEETING  
July 14, 2022

Chairman Chase Potter called the July 14, 2022 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Those present were Chairman Chase Potter, Board Members, Amanda Klosterman, Lynn Smith, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford. Supervisors Paul Heifner and Kelley Krause were absent. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the June 16, 2022 monthly meeting. Amanda provided the Board with a written paragraph proposing additions be added to liquor license considerations. Amanda made the motion to approve the June meeting minutes with addition and corrections as noted, 2<sup>nd</sup> by Lynn, motion passed. Chairman Potter asked if there were any additions or corrections to the minutes from the July 5, 2022 special meeting. Lynn made the motion to approve the minutes as presented, 2<sup>nd</sup> by Amanda. Motion passed.

Public input – None.

Ashley provided the Clerk/Treasurers report of correspondence including: County PIN report, upcoming WTA meetings and August primary election prep update. Motion to approve payments for approval report made by Amanda, 2<sup>nd</sup> by Lynn. Motion passed.

CSMs- There were none.

Building permits- There were none.

Driveway permits- There were none.

Utility permits- There were none.

Chase moved to agenda item summer road work. Chase stated that Talmage's are planning on building a home on the dead-end road, 840<sup>th</sup> Ave. and have requested some maintenance be done to make the road passable by construction equipment. Motion by Chase to have Terry cut back brush and trim trees on 840<sup>th</sup> before the end of July, 2<sup>nd</sup> by Amanda, motion passed.

Chase moved on to agenda item consideration of cemetery computer and software. Discussion on storage needs, software, and back up options. Sheri will look in to google drive options before next board meeting. The Board reviewed the draft cemetery policies and procedures document Sheri provided. Beth Ford, Peace Lutheran Cemetery Sexton, provided some suggestions based on their procedures. Sheri will continue to edit document.

Chase moved on to compensation for additional cemetery mowing help. Chase stated the Randy had two people help him with mowing and trimming the cemetery to get it ready for Memorial Day. Discussion on options for compensation. Motion by Amanda to treat the additional cemetery mowing workers and 'sub-contractors', and pay Randy for the work, and Randy would pay workers accordingly, 2<sup>nd</sup> by Lynn. Motion passed.

August monthly meeting is scheduled for Thursday, August 18, 2022 at 6:30pm. September monthly meeting was scheduled for Wednesday, September 21st, 2022 at 6:30pm. October budget planning meeting was scheduled for Wednesday, October 19, 2022 at 6:00pm with October monthly meeting to immediately follow.

Other Business for Discussion only- none.

Motion to adjourn the July monthly meeting made by Amanda, 2<sup>nd</sup> by Lynn. Motion passed.

Meeting adjourned at 7:35 pm. Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman