

TOWN OF SHERMAN  
MONTHLY BOARD MEETING  
September 21, 2022

Chairman Chase Potter called the September 21, 2022 Monthly Board Meeting to order at 6:30 p.m. and stated that the meeting had been properly noticed and published.

Those present were Chairman Chase Potter, Board Members, Lynn Smith, Paul Heifner, Clerk/Treasurer Ashley Score, and Patrolman Terry Ford. Supervisor Amanda Klosterman arrived late at 6:55pm and Supervisor Kelley Krause was absent. Refer to sign in sheet for others present.

Chairman Potter asked if there were any additions or corrections to the minutes from the August 18, 2022 monthly meeting. Paul made the motion to approve the August meeting minutes as presented, 2<sup>nd</sup> by Lynn, motion passed.

Public input – There was none.

Ashley provided the Clerk/Treasurers report of correspondence including mailing absentee ballots for the upcoming November general election, County PIN report, and Ashley shared information for the Annual Dunn County Unit WTA banquet and requested confirmation for how many to register to attend the event. Motion to approve \$67.00 payment for six people to attend the WTA annual banquet made by Chase, 2<sup>nd</sup> by Lynn. Motion passed. Motion to approve the September payments for approval check detail made by Paul, 2<sup>nd</sup> by Chase. Motion passed.

CSMs- There were none.

Building permits- There were none.

Driveway permits- Scott Demers, and Dan Rockwood.

Utility permits-There were none.

Chase moved to agenda item cemetery sexton report. Sherri provided an updated report on sexton activities and progress made by the ad hoc cemetery committee. Sherri shared a draft updated cemetery fee schedule for consideration. General discussion on fee schedules for other local cemeteries and formal date for winter fees beginning December 1<sup>st</sup> and ending March 31<sup>st</sup>. Motion to approve the fee schedule as presented made by Paul, 2<sup>nd</sup> by Lynn. Motion passed. Sherri also shared an example of a cemetery lot certificate to be used as a formal deed for lot purchases. Discussion on laptop needs for Sexton position. Amanda made the motion to approve the purchase of a Town of Sherman cemetery sexton laptop up to \$900.00, and the Town to pay for printer ink and paper, 2<sup>nd</sup> by Lynn. Motion passed.

Chase moved on to agenda item consider amending 2022 budget. Ashley shared the public works account needs to increase \$78,000.00 to accommodate the purchase of the plow truck and repairs and

will come from ARPA funds in the capital improvements category. The public safety account needs to increase \$2,658.23 for additional fire and ambulance costs and will come from carryover funds. The Health and Human Services account will increase \$2,600.00 for additional curb side pick up fees per contract with GFL, and will come from the carryover fund. Motion to approve resolution #2022-01 to amend the 2022 budget made by Paul, 2<sup>nd</sup> Amanda. Roll Call vote as follows: Paul-yes, Amanda-yes, Lynn-yes, Chase-yes. Motion passed with 4 in favor, none opposed, and 1 absent.

Chase moved on to agenda item Consideration of future preferred land use for rezone request and provided a brief history and overview on Ray Witke's rezone request. Discussion on intended use for property and location. Chase made the motion that the Town of Sherman Town Board views the area along State highway 25, specifically the area between 770<sup>th</sup> Ave and 768<sup>th</sup> Ave. as a suitable candidate for commercial land use now and into the future. 2<sup>nd</sup> by Paul. Motion passed.

Summer Road Work. Chase shared an update on work completed on 840<sup>th</sup> St. and quotes for brush removal from Dunn County and DB Builders. The County quoted \$4,200.00 and DB Builder's quoted \$990.00. Motion to approve DB Builder's remove the brush from 840<sup>th</sup> St. made by Paul, 2<sup>nd</sup> by Lynn. Motion passed. Continued discussion on ditching costs for 840<sup>th</sup> St. Paul made the motion to approve a private contractor complete the ditching work if the costs is under \$2,600.00, 2<sup>nd</sup> by Amanda. Motion passed. Paul and Lynn reviewed the proposed bridge work estimates and recommended Dunn County do the proposed bridge maintenance on bridges #B17-170, #P17-102, and #P17-103 for \$13,600.00, and to spray vegetation around Bridge #B17-122, wait on recommended maintenance items for bridge #P17-946, and the girder on bridge #P17-912 is in too poor condition for recommended concrete edge. Motion to approve Dunn County complete the recommended bridge maintenance items for three bridges discussed made by Paul, 2<sup>nd</sup> by Lynn. Motion passed.

Amanda provided an update on plan commission activities including the surveys having been mailed and to encourage people to complete and return the surveys.

Terry provided an update on roadwork completed including the purchase of supplies at fleet farm, muffler on truck had been repaired, picked up 9 tires, hauled 4 loads of rock on to Buckeye road, cut ditches, and completed some grader patching.

Paul provided an update on Boyceville Fire and Lynn provided an update on Boyceville Ambulance noting the ambulance board approved paying EMTs who show up to help on a call when they're not on a scheduled shift for three hours of work, and that the Ambulance district is under budget for the year.

October budget planning meeting is scheduled for Wednesday, October 19, 2022 at 6:00pm with October monthly meeting to immediately follow. November budget hearing in schedule for Wednesday, November 16<sup>th</sup> at 6:00pm with November monthly meeting to immediately follow. December monthly meeting was scheduled for Thursday, December 15, 2022 at 6:30pm.

Other Business for Discussion only- There was none.

Motion to adjourn the September monthly meeting made by Amanda, 2<sup>nd</sup> by Lynn. Motion passed.

Meeting adjourned at 8:22 pm. Submitted by: Ashley Score, Clerk/Treasurer, Town of Sherman